



Employment Form

Please use black or blue ink to fill the form.

JOB TITLE:		CLOSING DATE:		JOB REF:	
PERSONAL DETAILS:					
Surname: Other names(in full): Date of Birth: Gender:			Address:		
State of Origin:		LGA:		Telephone: Email address:	
Spoken Language(s):					
EMPLOYMENT History: From most recent (<i>Please use additional sheet(s), if you need to</i>)					
Dates From – To	Employer	Job Title/Duties	Salary	Reason for leaving	

EDUCATION AND TRAINING (Please include all education and training undertaken)

School/College/Other	Qualification	Grade	Year

REFERENCES:

Please give the names, addresses, telephone numbers and status of three referees who are willing and able to give an opinion on your abilities and academic/professional experience (if required). One referee should be your present or past employer.

1.

Tel/ Email address:-

2.

Tel/ Email address:-

3.

Tel/Email address:-

DECLARATION

I hereby declare that the information contained in this form is to the best of my knowledge correct. I understand that any wilful misstatement renders me liable to disqualification or instant dismissal if engaged.

Signed _____ Date _____

Thank you for completing the form. Attach a copy of your credentials and return same to:

The Manager
Neighbourhood Guest House
Plot 20, Akande S.B Street
Kado Estate Phase 1
Abuja. or
e-mail: neighbourhoodguesthouse@gmail.com

We look forward to hearing from you.